

South Central Regional Library Council Education and Training Advisory Committee

Wednesday, December 5, 2007 10:00 a.m.-12:00 noon
Binghamton University, Binghamton, NY

Present: Rebecca Borowski, Mary King, Shelley MacFeiggan, Sarah Maximiek, Diane Talbut, Elaine Westbrooks. Minutes taken by Nora Hardy.
Absent: Judith Andrew, John Brock, Lance Heidig, Matt Hogan, Jane O'Brien, Robin Petrus, Gail Wood.

Minutes

1. **October 3, 2007 minutes** approved as written.
2. **Committee Members Old and New** -- The Committee expressed appreciation for the service of Judith Andrew and Lance Heidig, whose terms have been completed. With regret, the resignation of John Brock was accepted as he takes a new job in Albany at the NY SED. All three new committee members were present. Welcome to Rebecca Borowski (Ithaca College), Shelley MacFeiggan (Southern Tier Library System), and Elaine Westbrooks (Cornell University). Sarah Maximiek will be the 2008 Chair.
3. **2007 Goals Review** – Success or significant progress was made on all of the 2007 goals. Computer topics included PDF hands-on training, several Web 2.0 tools workshops, and a very popular introduction to Second Life. New sessions were scheduled on PhotoShop, podcasting, and staffing. Webinars will be offered in early spring 2008 on RSS feeds, blogging, and social networking. Registrations for 2007 classes and satisfaction levels have been very high.
4. **2008 Goal Setting** – New topics for Goal #2 will include RFID and technology security issues, Office 2007 and Vista update, website design, leadership, and project management. Goal #3 will be *Conduct a survey of E&T program participants, members, and non-participants to establish their current E&T needs, issues, and preferences for topics, delivery options, and logistics*. Goal #4 will be *Explore establishing a region-wide **23 Things You Need to Know** program (2.0 communications tools)*.
5. **Recent Workshops -- Attendance** has been very good and evaluations have been very positive. The LA SIG event on customer service was well received and most attendees participated in the brown bag lunch and contributed program suggestions.
6. **Upcoming Workshops** – Strong schedule is in place for early spring. The Committee offered many programming ideas for future sessions.
7. **Survey** – N.Hardy will distribute copies of the most recent E&T survey for Committee review and recommendations.
8. **E&T Report to the SCRLC Board** – N.Hardy will provide draft report to the Committee for review and suggestions.
9. **SCRLC's New Home** – All Committee members are invited to attend SCRLC's Open House on Monday, December 17, 2007, 2:00-5:00 p.m.

10. Around the Table – BU now has a Digitization Office and may be expanding its extremely popular Information Commons. Cornell has not yet appointed a University Librarian and is working with both Google Books and Microsoft on major digitization projects. STLS is working on an authority control project and moving to Symphony; computer lab is set up and needs training in Office 2007 and Vista.

11. Scheduled Meetings and Locations (all Wednesdays, 10:00 am-12:00)

- Feb. 6 Conference Call
- Apr. 2 SCRLC
- June 4 TST BOCES, Ithaca
- Aug. 13 Cornell
- Oct. 1 Southern Tier Library System, Painted Post
- Dec. 3 Moore Memorial Library, Greene